

## **HOWARD COUNTY BOARD OF COMMISSIONERS' MEETING AUGUST 15, 2016**

The Howard County Board of Commissioners met in Regular Session on Monday, August 15, 2016, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President Paul Wyman, Vice President Tyler Moore, and Member Brad Bray. Also in attendance were County Attorney Larry Murrell, Assistant County Attorney Alan Wilson, and Auditor Martha Lake.

The meeting was called to order by Sheriff Steve Rogers and conducted by President Wyman. Commissioner Bray led in the Pledge of Allegiance and Vice President Moore offered a word of prayer.

### **IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes of the August 1, 2016, meeting, having been previously submitted and reviewed, were approved on a motion made by Mr. Moore, seconded by Mr. Bray and carried.

### **IN THE MATTER OF DEPARTMENTAL REPORTS:**

#### **PROJECT MANAGER:**

Project Manager Pam Isaac submitted the name of Jason Skaggs to fill the term vacated by Chris Monroe, on the Plan Commission Board. A motion was made by Mr. Moore to appoint Mr. Jason Skaggs to the Plan Commission Board, to fill the position vacated by Chris Monroe, for the term that expires December 31, 2018. The motion was seconded by Mr. Bray and carried.

#### **MAINTENANCE DEPARTMENT:**

Buildings & Grounds Superintendent Bill Stonestreet submitted the following repair requests to the Old Jail Facility, to be paid from 1138-000-04724.00. All repairs will be made by Global Building Solutions.

- 1) After a recent Roof Inspection it was reported that even though the report gave a "Fair" rating, there are some minor repairs needed. The cost of the repairs will not exceed \$5,000.00.
- 2) The Scupper assembly on the northeast downspout needs replacement. The repair will require roof work as well. The cost of that repair will be \$1,980.00.
- 3) The faulty Scupper has caused damage to the exterior bricks and mortar. Some pressure washing, grinding, brick replacement, and application of a masonry primer is needed, and will cost \$4,845.00.

The total cost of these repairs will be \$11,825.00, leaving a balance of \$119,544.00 in the Cumulative Capital Fund. A motion was made by Mr. Moore to approve the three repair requests as submitted, with a total amount not to exceed \$11,825.00. The motion was seconded by Mr. Bray and carried.

#### **RECORDER OFFICE:**

Howard County Recorder, Brook Cleaver, submitted an Electronic Recording Trusted Submitter Agreement between Howard County and Indecomm Global Services, for the electronic submission of documents. County Attorney Larry Murrell has reviewed the Agreement, and it is ready for Board approval. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the E-Recording Agreement with Indecomm Global Services as submitted, and authorize President Wyman to sign on behalf of the Board of Commissioners.

#### **HIGHWAY DEPARTMENT:**

1) Highway Department Engineer/Superintendent Ted Cain submitted a Local Public Agency Contract between Howard County and Butler Fairman and Seufert, Inc., for construction inspection services for Morgan Street, Des No. 0710025. The contracted amount will not exceed \$183,100.00, with only 20% to be paid by local entities. Howard County will pay 22% of the 20% local, and the City of Kokomo will be responsible for the remaining 78%. A motion was made by Mr. Moore to approve the LPA – Consulting Contract with Butler Fairman & Seufert for Des No. 0710025, Construction Inspection services for Morgan Street, not to exceed \$183,100.00, and authorize Mr. Wyman to sign the Local Public Agency Sub-consultant Acknowledgment on behalf of the Board of Commissioners. The motion was seconded by Mr. Bray and carried.

2) The Touby Pike Project is now completed and will be opening in a few weeks. The work was done quickly but there are a few corrections that need to be made. The contractor for this job is not obligated to open the road until his time period is completed.

#### **INFORMATION SYSTEMS DEPARTMENT:**

Information Systems Department Director Terry Tribby submitted a request for the purchase of additional data storage, SAN EqualLogic equipment, for the network located in the Administration Center. This additional storage equipment is compatible with our existing equipment, and is only available from Dell. The cost of the SAN EqualLogic equipment is \$21,234.81 and Mr. Tribby will pay for the purchase from his budget. A motion was made by Mr. Moore to approve the SAN purchase request from Dell, in the amount of \$21,234.81, as a small purchase. The motion was seconded by Mr. Bray and carried.

#### **PERSONNEL:**

Personnel Director Deb Lorenz submitted a listing of Requested Position Changes & Raises that the PAC is recommending to be forwarded to the Council for the 2017 Budget Sessions. A motion was made by Mr. Moore to accept the PAC recommendation for Requested Position Changes and Raises, and forward to the County Council for the 2017 Budget Hearings. The motion was seconded by Mr. Bray and carried.

#### **IN THE MATTER OF CLAIMS AND REPORTS:**

Auditor Martha Lake submitted the following issues for the Commissioners' information and approval:

1. **Salary Claims:** The Commissioners' Salary, Hourly, and Overtime claims, payable August 19, 26, and September 2, 2016, were submitted, and approved on a motion made by Mr. Bray, seconded by Mr. Moore and carried.
2. **Operating Claims:** The Commissioners' Operating Claims payable today, in the amount of \$456,781.41, were submitted, and approved on a motion made by Mr. Bray, seconded by Mr. Moore and carried.
3. **Monthly Reports:** Ms. Lake submitted the Clerk's Report for the month ending July 31, 2016; the Recorder's Monthly Report for the month ending July 31, 2016; and the Treasurer's Report for the month ending July 31, 2016. The reports were accepted as submitted on a motion made by Mr. Bray, seconded by Mr. Moore and carried.
4. **EMA Monthly Report:** Commissioner Moore submitted the EMA July and August Calendar and August Activity listing. A motion was made by Mr. Moore to accept the EMA Calendars and Activity listing as submitted. The motion was seconded by Mr. Bray and carried.

#### **IN THE MATTER OF KEEFE COMMISSARY NETWORK AGREEMENT:**

On behalf of the Sheriff Department, County Attorney Larry Murrell submitted the Keefe Commissary Network Agreement between Howard County and Keefe Commissary Network, for the service of supplying food and other related products to the inmates of the Criminal Justice Center. Mr. Murrell has reviewed the agreement and it is ready for approval. A motion was made by Mr. Moore to approve the Agreement with Keefe Commissary Network, and authorize the President to sign on behalf of the Board of Commissioners. The motion was seconded by Mr. Bray and carried.

#### **IN THE MATTER OF THE AWARD OF BID FOR THE DEMOLITION OF UNSAFE PROPERTY:**

At the August 1<sup>st</sup> Commissioner Meeting, bids were received for the Unsafe Property located at 2367 S CR 465 West (*please refer to page one, issue three, "In The Matter Of Departmental Reports: Plan Commission", of the Regular Meeting minutes dated August 1, 2016*).

Rice Demolition	\$ 7,300.00
City of Firsts Excavating & Demo LLC	\$12,900.00
Merritt & Son Excavating	\$ 7,500.00
Alliance Excavating & Demo Inc.	\$ 9,880.00
Vincent Concrete	\$13,658.00

It is the recommendation of Plan Commission Director Greg Sheline to accept the bid from Rice Tree Company as the lowest most responsive bid, in the amount of \$7,300.00. A motion was made by Mr. Moore to accept the bid of \$7,300.00 from Rice Demolition for the demolition of unsafe property located at 2367 S CR 465 West. The motion was seconded by Mr. Bray and carried.

**IN THE MATTER OF COMMISSIONER ISSUES:**

**COMMISSIONER MOORE:**

- 1) Mr. Moore is in receipt of the Letter of Resignation of Mr. Clee Oliver, a member of the Library Board. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to receive and accept the Letter of Resignation of Mr. Clee Oliver to the Library Board.
- 2) Mr. Moore thanked Projects Manager Pam Isaac for attending the Chamber of Commerce Meeting on behalf of Mr. Moore as Mr. Moore was attending the State Association Annual Convention in Indianapolis.
- 3) Mr. Moore expressed “kudos” to those who were involved with the Deputy Carl Koontz Golf outing. Mr. Moore is looking forward to next Wednesday’s dedication of the bridge at Markland and Park in honor of Deputy Carl Koontz.

At this time Auditor Martha Lake expressed appreciation to the Board of Commissioners for allowing Auditor Lake and Treasurer Wes Reed and several of their employees, to attend the Chamber lunch event at the Elite, “How To Deal With Customers”.

*There being no further business to come before the Board of Commissioners at this time,  
the meeting was adjourned at 4:30 p.m. on a motion made by  
Mr. Moore, seconded by Mr. Bray and carried.*

**HOWARD COUNTY BOARD OF COMMISSIONERS:**

---

PAUL G. WYMAN, PRESIDENT

---

TYLER O. MOORE, VICE PRESIDENT

---

ROBERT B. BRAY, MEMBER

ATTEST:

---

MARTHA J. LAKE, AUDITOR  
Howard County Commissioner Meeting, August 15, 2016